



Defense Technical Information Center, 8725 John J. Kingman Rd.; Ft. Belvoir, VA 22060

Distribution Statements and Their Corresponding Reasons for Use

DoDI 5230.24, August 23, 2012, Change 3, October 15, 2018

<http://www.esd.whs.mil/Portals/54/Documents/DD/issuances/dodi/523024p.pdf>

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Building Compliant Distribution Statements

DoD Instruction 5230.24 (<http://www.esd.whs.mil/dd/>),

Enclosure 4: DISTRIBUTION STATEMENTS FOR USE ON TECHNICAL DOCUMENTS provides guidance for constructing and using DoD approved distribution statements and their accompanying reasons.

Paragraph 1a. Requires: “The wording of the distribution statements specified by this Instruction may **not** be modified to accommodate additional distribution, such as distribution to foreign governments. Such release is outside the scope of secondary DoD distribution.” Other markings may be also used.

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1. Authorized Audience or **Who Can Access**
2. Reason for Control or **Why/Reason***
3. **Date of Determination**
4. Controlling Office or **Releasing Authority**

*More than one reason may apply and may be used in a distribution statement.

Anatomy of a Distribution Statement



- Use listed distribution reasons **as written**
- Use **complete mailing address** for the **releasing authority** (including office symbols)

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For Export Controlled Information: Include “**Export Control**” as a reason

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