



RESEARCH
AND ENGINEERING

ASSISTANT SECRETARY OF DEFENSE

3030 DEFENSE PENTAGON
WASHINGTON, DC 20301-3030

APR 23 2015

MEMORANDUM FOR SECRETARY OF THE ARMY

ATTN: DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)

SECRETARY OF THE NAVY

ATTN: CHIEF OF NAVAL RESEARCH

SECRETARY OF THE AIR FORCE

ATTN: DEPUTY ASSISTANT SECRETARY OF THE AIR
FORCE (CONTRACTING)

CHAIRMAN, JOINT CHIEFS OF STAFF

ATTN: COMMANDER, U.S. SPECIAL OPERATIONS
COMMAND

DIRECTORS OF THE DEFENSE AGENCIES

DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Requirement to Post DoD Grant Awards on a Public Website in a Searchable
Format

The purpose of this memorandum is to request that each DoD Component that makes grant awards take the steps outlined in this memorandum in furtherance of the requirements of section 8123 of the Department of Defense Appropriations Act, 2015 (Division C of the Consolidated and Further Continuing Appropriations Act, 2015, Pub. L. 113-235), which states: "The Secretary of Defense shall post grant awards on a public Web site in a searchable format."

A working group of DoD Component representatives is finalizing recommendations on the approach for implementing the requirement. The plan is to post basic information about each new grant award made on or after December 9, 2014 (the date of enactment) at a website to be hosted by the Defense Technical Information Center (DTIC). Each DoD Component awarding office will already have most of the information to be posted, to include the recipient name, award amount, project title, period of performance, and awarding office. However, one critical piece of information that not every awarding office is likely to have is an abstract (not to exceed one page) that is publicly releasable and that describes—in terms the public may understand—the project or program supported by the grant.

Therefore, while the working group and DTIC continue to finalize the logistical details of the website and posting, please have each office within your DoD Component that awards grants carry out the following actions with respect to each grant awarded on or after December 9, 2014:

1. For each award that already has been made, ensure that: (i) the office has an abstract that will serve to explain the project or program to the public, (ii) the recipient confirmed that the abstract is releasable to the public, and (iii) the recipient has been informed that DoD will publicly post the abstract to comply with section 8123.

2. For each proposal the office has already received and selected for support, but for which the award has not yet been made, require that the proposer either confirm that an abstract it already submitted is publicly releasable or provide an amended version that is publicly releasable.
3. For each currently open program announcement under which the office plans to make such awards, amend the announcement if there is adequate time before the closing date for receipt of proposals, to require that each proposer provide a publicly releasable abstract with its proposal and advise proposers that DoD will publicly post the abstracts to meet the requirements of section 8123. If there is not adequate time before the closing date, the awarding office is to proceed as indicated under paragraph 2 above.
4. For any future program announcement that may result in the award of grants, include language in the announcement to require submission of a publicly releasable abstract with each proposal and inform potential proposers that DoD will publicly post the abstract to meet the requirements of section 8123. Awarding offices must continue to include this language in program announcements until further notice.

OASD(R&E) staff will continue working closely with DoD Component representatives on the timing of availability of the website and posting requirements. If you have questions about this requirement, please contact Ms. Evelyn Kent (571)-372-6546 or evelyn.w.kent.civ@mail.mil.



Alan R. Shaffer
Principal Deputy

cc:
Deputy Assistant Secretary of the Army (Research & Technology)
Deputy Assistant Secretary of the Air Force (Science, Technology & Engineering)