



# DTIC User Council Nomination Package

Nomination form for membership in the DTIC User Council **FY 2026** Term

\* Required

1. Please enter the name of the person submitting this nomination \*

2. I Nominate: \*

*Enter first and last name of nominee below*

3. Please identify your relationship to the nominee \*

Self

Colleague or Coworker

Other

4. Job position and organization of nominee \*

*Enter nominee's role and organization below*

5. Please identify your affiliation \*

Department of Defense (DoD)

Federal Government

Academia

Other

6. If you selected 'Other' in question 5 above, please provide your affiliation below

**Nominees: Please tell us a little bit more about yourself!**

*Please complete the following questions to let other DTIC users learn more about your qualifications, interests, and expected contributions or accomplishments as a member of the DTIC User Council.*

7. Please provide a brief statement about your leadership skills and prior achievements, and how those will help benefit DTIC users and the DTIC User Council \*

***Please limit your response to 2,000 characters (with spaces) or no more than 15 lines.***

8. How are you using DTIC's products and services in your current role? \*

*Please identify the DTIC products and services you use often (e.g., DTIC Search, Horizons, DoDTechipedia, Submission) and describe your experience using them in your current role. Please limit your response to 4,000 characters or no more than 15 lines*

9. Why do you want to serve as a member of the DTIC User Council? Explain your plans for using the Council to strengthen DTIC users' voice and positively influence the tasks, priorities and resources related to DTIC's product development and service offerings? \*

*Please limit your response to 2,000 characters (with spaces) or no more than 15 lines.*

## DTIC User Council Agreement

*I understand that as a member of the DTIC User Council, I have legal and ethical responsibility to ensure that the Council does the best work possible to uphold the purpose and mission of the the organization for the benefit of all DTIC users. I will act responsibly and prudently as its steward. I will do my part as a member to:*

### 10. Outreach \*

- a) Interpret DTIC's work and values to the defense research community.
- b) Interpret the user community's needs and values to DTIC, speak for their interests, and on their behalf.
- c) Reach out to diverse communities and user segments to help identify and cultivate relationships to support DTIC as advocates, beta testers, focus group participants, and work group volunteers.
- d) Stay informed about what's going on in DTIC and developments in the fields and communities relevant to the organization. I will ask questions and request information.

I Agree

I Disagree

### 11. Council and Committee Participation \*

- a) Attend and prepare for at least 80 percent of DTIC Council meetings by reviewing materials and bringing necessary materials to meetings. I will inform the Council at least 48 hours in advance of any meetings I cannot attend.
- b) Be an active member of at least one Committee or Task Force and will, if asked be willing to take a leadership role.
- c) Share my professional expertise and recommend individuals, groups and other resources that may be valuable to improving DTIC's products, services and brand.

I Agree

I Disagree

### 12. Council Policies \*

- a) Excuse myself from discussions and votes where I have a conflict of interest.
- b) Maintain the confidentiality of the Council deliberations and publicly support the decisions of the Council, including those with which I might have been in disagreement.
- c) Support, where possible, the recommendations of the committees.
- d) Encourage, enable and respect the participation and contributions of fellow Council members.
- e) Respect and support the DTIC User Council President's authority, communicate ideas about products, services, programs, or administrative activities to the Council members and Council liaison (DTIC-appointed staff), rather than directly to DTIC line staff; refrain from making special requests of the staff and avoid discussion of personnel matters with staff.

I Agree

I Disagree

13. DTIC agrees to provide each member of the DTIC User Council with the following:

- a) Direct access to the DTIC leadership and management to discuss programs, products, services, goals and objectives.
- b) Ample notice of all meetings.
- c) Meeting agendas.
- d) Relevant information to conduct his or her job as a Council member the staff and avoid discussion of personnel matters with staff.

14. If for some reason, I am unable to carry out my duties as described in the DTIC User Council Bylaws, Officers' Description and this Agreement, I agree to resign and contact the DTIC User Council President in a timely manner \*

*Please type or write your full name below and provide today's date to signify your receipt and agreement.*

Name

Date

Please send your completed package via email to Dr. Mihan H. McKenna-Taylor, DTIC User Council Vice President, at **mihan.h.mckenna@usace.army.mil**, with the subject line: **DTIC User Council FY 2026 Candidate**.

In order to be considered as a candidate, the nominee must complete the entire nominee package and submit the requested information no later than **11:55 p.m. on Friday 18 July 2025**.

Please email the Communications Team at **dtic.belvoir.us.mbx.users-engagement@mail.mil** with any questions.